

「辦理小一註冊手續」授權書

致： \_\_\_\_\_  
(學校名稱)

本人因事不能親自前往貴校為申請兒童 \_\_\_\_\_ (\*男／女)  
(兒童姓名)

(小一入學申請編號： \_\_\_\_\_) 辦理小一註冊手續。現授權

\_\_\_\_\_ \*先生／女士 (身份證明文件號碼： \_\_\_\_\_)

全權負責辦理有關手續。

家長／監護人： \_\_\_\_\_  
(姓名) (身份證明文件號碼) (簽署)

\_\_\_\_\_ 年 \_\_\_\_\_ 月 \_\_\_\_\_ 日

\* 請將不適用的字句刪去。

---

**Letter of Authorization – Register with the allocated school**

Date: \_\_\_\_\_

To: \_\_\_\_\_  
(Name of School)

Owing to personal reason, I could not register with your school for the  
applicant child \_\_\_\_\_ (\*M/F) of POA Application No.: \_\_\_\_\_  
(child's name)  
in person.

I would like to authorize \*Mr. / Ms \_\_\_\_\_ of  
identity document No.: \_\_\_\_\_ to proceed the related procedures on my behalf.

Parent/Guardian \_\_\_\_\_  
(Name) (Identity document No.) (Signature)

\* Delete whichever is inappropriate.